

Minutes of the Whangarei Theatre Company Executive Committee Meeting

Held at Riverbank Tuesday 24 June 2019

The meeting commenced at 7.17pm.

PRESENT: Barbara Trimmer, Tane Davis, Eilean Rawson,. Marjorie Bowdler, Ian Page, Cameron Shelley, Camilla Harmston, Gail Yearbury, Pani Taukiri, Penny Mashlan; Shane Green, Sharon Simpson.; Shiree Lee

APOLOGIES:nil

Guest speaker Tim Bell from Belltech would like to support the Company in technical/lighting areas in exchange for advertising and training people such as school children. Tim was asked to put in a proposal.

Barbi welcomed Sheree Lee to the Executive Committee.

MINUTES OF THE PREVIOUS MEETING:	ACTION
<p>MOTION: Marj moved and Gail seconded that they be accepted as a true and correct record of the meeting. Carried</p> <p>Matters Arising from Task Sheet</p> <ul style="list-style-type: none"> • Application for membership of NZ Choral Federation – it appears not to be relevant to WTC needs eligibility. • People's Awards subcommittee still to meet. • Instagram connection still to be arranged • Decided to continue with an event specific bar licence. • Upgrade of website ongoing. • Front of House for Phantom arranged. 	<p>Eilean</p> <p>Marj / Eilean / Tane</p> <p>Tane</p> <p>Ian</p> <p>Pani \ Camilla</p>
<p>FINANCIAL REPORT:</p> <p>MOTION: Ian moved and Tanel seconded that the payments for June 2019 totalling \$5631.51 be approved for payment. Carried</p> <p>MOVED: Ian moved and Gail seconded that the May 2019 electronic payments and DDs totalling \$3,792.19 be approved. Carried</p> <p>Matters Arising</p> <p>Although we appear to be marginally better off than last month, we have the income (approx. \$7400) from Buggy inflating our accounts. So in reality we have only \$8000 in the bank. Hopefully that will improve in July with receipt of the income from Phantom, for which there are a significant number of outstanding bills to pay.</p>	<p>Ian</p>
<p>CORRESPONDENCE:</p> <p>Inward and Outward :</p> <ul style="list-style-type: none"> • Letter from Sophia Xiao-Colley offering affordable acupuncture service. Marj to write, offering the hireage of the premises as per our website, inappropriate to combine with a commercial service otherwise. • Papakura Theatre (co, offering seats to new show Legally Blonde - Tabled • Sweet Louise Cancer Support Group: Jenny Cade letter of thanks for two tickets to Phantom of the Opera. • NZ Society of Authors (PENS) <p>Motion Penny Moved and Ian seconded that we offer student concession seat sales to members. Carried</p> <ul style="list-style-type: none"> • Office of the Mayor – Deputy Sharon Morgan letter of thanks for invitation to attend and speak at the Phantom Gala night, and for producing an outstanding theatrical event. <p>MOTION: Barbie moved and Eilean seconded that the meeting go into committee. Carried</p> <p>MOTION: Barbie moved and Ian seconded that the meeting come out of in-committee. Carried</p> <p>Decision: Advice will be taken regarding in-committee matter.</p>	<p>Marj</p> <p>Marj</p> <p>Marj</p>

<p>SHOWS</p> <p>Past show ‘Phantom of the Opera’ – Production Managers - Barbie / Ian</p> <ul style="list-style-type: none"> • Ian said it was “a happy, great, united team.” <p>Next Show – ‘Rent’ –Production Manager - Ringi Smith No report received</p> <p>Future Show –‘A Christmas Carol – A Savoy Opera’ – Camilla Harmston and Gayle Wellington</p> <ul style="list-style-type: none"> • Audition dates were set July 26th 5.30 – 9.30pm 27th 10-4pm and 28th 1-4pm by appointment. Camilla as Assistant Production Manager will arrange. • Requested that Facebook letter to membership be done, advertising auditions on social media. • Meeting to be arranged to work on budget and members of the production team. <p>Future Show – Ladies in Black</p> <ul style="list-style-type: none"> • Advertising for a director will be done this month <p>FORWARD PLANNING – Eilean PRESENT; Eilean Rawson, Susan Alves, Pamela Black, Marjorie Bowdler, Tane Davis, Camilla Harmston, Pani Taukiri, Barbara Trimmer. Cam Shelley (after work). APOLOGIES: None received</p> <ul style="list-style-type: none"> • It was decided to invite Ian Shaw to be a member of the Forward Planning Committee. • The next Production is ‘A Christmas Carol’. Marjorie had thought there may be some difficulties casting this given the demands of ‘Phantom of the Opera’ and ‘Rent’. She had thought we should have a back-up production ready in case. • However, it was felt that there had been quite a lot of interest from members of the cast of ‘Phantom’ and that we should assume it would be cast and continue accordingly. <p>Production Personnel: Production Managers Gayle Wellington, Camilla Harmston Director Marjorie Bowdler Musical Director Sarah Edgecombe Vocal coach Gayle Wellington, Props Megan Robertson; Wardrobe Nikki Hawes</p> <ul style="list-style-type: none"> • NB Chloe King has just completed a 3 year course in Costume Design. Name to Nikki and also keep in mind for future productions. • PUSH HARD the Auditions for this, please. <p>Advertise for Directors for ‘Ladies in Black’, ‘Shrek, the Musical’ and ‘The Murder of My Aunt’ for 2020</p> <p>2021 Next big show. ‘Wicked’ has been mooted. Barbie warned that it is likely to cost well over \$100,000 and this should be taken into account. Tane wishes to approach the writer of ‘The Rocky Horror Show’. He allows one amateur production a year and we would like to see if this might be a possibility as well. Meeting concluded at 6.40p.m. Next meeting Monday July 22nd at 6.00 p.m.</p> <p>GENERAL BUSINESS</p> <p>Roof Update</p> <ul style="list-style-type: none"> • Not confident that we will receive the full amount from Foundation North. <p>Wicked:</p> <ul style="list-style-type: none"> • Chasing an update with regard to the Consortium set. <p>Bugsy:</p> <ul style="list-style-type: none"> • rehearsals going well, lighting to be supervised • Pani requested ushers for Bugsy. 	<p>Camilla</p> <p>Tane</p> <p>Camilla</p> <p>Tane</p> <p>Eilean</p> <p>Camilla / Gayle / Marj</p> <p>Tane</p> <p>Barbie</p> <p>Tane</p> <p>Shane</p> <p>Barbie</p> <p>Camilla</p>
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