

## Minutes of the Whangarei Theatre Company Executive Committee

**Held at Riverbank Centre Monday 26<sup>th</sup> August 2019**

The meeting commenced at 6.30 pm.

**Present:** Barbara Trimmer, Eilean Rawson, Penny Mashlan, Shane Green, Shiree Lee, Cameron Shelley, Camilla Harmston, Tane Davis, Pani Taukiri, Sharon Simpson, Gail Yearbury, Greg Parker.

**Apologies:** Ian Page, Marjorie Bowdler

<p><b>Minutes of the previous meeting:</b></p> <p><b>Motion:</b> Barb moved and Gail seconded that with an amendment to the date they are a true and correct record. <span style="float: right;"><b>Carried</b></span></p> <p><b>Matters arising</b></p> <ul style="list-style-type: none"> <li>• Belltech proposal has not been received. Needs to be followed up.</li> <li>• Awards Dinner- Eilean discussed not buying trophies this year and see how successful it is first with the idea at looking at trophies next year. Winners will receive certificates.</li> <li>• Website- Ian to discuss at next week's meeting.</li> <li>• Final report form plays still not received.</li> </ul>	<p><b>Action</b></p> <p><b>Greg</b></p> <p><b>Camilla Eilean</b></p> <p><b>Ian Tane</b></p>
<p><b>Forward Planning:</b></p> <p>PRESENT: Eilean Rawson, Barbara Trimmer, Susan Alves, Camilla Harmston Pani Taukiri, Ian Shaw.</p> <p>APOLOGIES: Marjorie Bowdler, Pamela Black, Gayle Wellington, Tane Davis, Cam Shelley</p> <ul style="list-style-type: none"> <li>• The decision to not present an end of year show for 2019 was ratified.</li> <li>• 'Ladies in Black.' Pamela had sent an email stating that she had not enjoyed the production she saw in Australia, found the music discordant and did not feel it was a suitable vehicle for WTC. Susan Alves found that Masterton had just completed a season of the show as a NZ Premier. She found a very enthusiastic crit and contacted Masterton directly to get their feedback. The letters have been circulated but Masterton found it to be popular and a financial success. It was felt Pamela may have been unduly influenced by a poor production. Eilean to talk to Pamela on her return from Australia.</li> <li>• Eilean contacted Tane to see if anyone had shown an interest in directing either 'Shrek' or 'The Murder of my Aunt'. He said that no one had and he would be pushing it in the September newsletter. We need to consider what to do if this situation continues.</li> <li>• Ian Shaw reported on the difficulties he had trying to get the Production Manager for 'Rent' to return his phone messages and emails. There were times he needed information for promotion.</li> <li>• It was decided that we would instigate a Promotion Team with Ian Shaw as the Leader, to promote all the shows in future and also the Theatre Company. Susan Alves will help him initially and he will call on others and also experts outside of WTC to help from time to time.</li> </ul> <p>NEXT MEETING 6p.m. 23<sup>rd</sup>.September.</p>	<p><b>Eilean</b></p>
<p><b>Finance report:</b></p> <p><b>Motion:</b> Barbie moved and Penny seconded that payments for August 2019 totaling \$6,853.19 be approved for payment. <span style="float: right;"><b>Carried</b></span></p> <p><b>Motion:</b> Barbie moved and Gail seconded that retrospective payments for July 2019 totaling \$25,455.85 be approved. <span style="float: right;"><b>Carried</b></span></p>	<p><b>Ian</b></p>

<p><b>In Committee:</b></p> <p><b>Motion:</b> Barbie moved and Eilean seconded that we go into committee for our guest speaker at 6.50 pm.</p> <p><b>Motion:</b> Barbie moved and Gail seconded that we come out of committee at 7.10pm.</p>	<p><b>All</b></p> <p><b>All</b></p>
<p><b>All members and observers are reminded that the substance of the deliberations leading to decisions must remain confidential at all times.</b></p>	
<p><b>The Meeting closed at 7.15pm</b></p>	

Signed .....

Dated 2<sup>nd</sup> September 2019

**Barbara Trimmer - President**

**Next meeting Monday 2<sup>nd</sup> September 7pm**