

Minutes of the Whangarei Theatre Company Executive Committee Meeting

Held at Riverbank 17th December 2018

The meeting commenced at 6.33pm.

PRESENT: Barbara Trimmer, Tane Davis, Eilean Rawson, Marjorie Bowdler, Ian Page, Cameron Shelley. Camilla Harmston, Gail Yearbury, Pani Taukiri, Penny Mashlan.

APOLOGIES: Shane Green.

MINUTES OF THE PREVIOUS MEETING:	ACTION
<p>MOTION: Marj moved and Camilla seconded that they be accepted as a true and correct record of the meeting. Carried</p> <p>Matters Arising</p> <p>Ongoing tasks</p> <ul style="list-style-type: none"> • Roof repair documentation – not yet available from Shane for discussion. 	<p>Shane</p>
<p>FINANCIAL REPORT:</p> <p>MOVED: Ian moved and Eilean seconded that the payments for December 2018 totalling \$17,922.74 be approved for payment. Carried</p> <p>MOVED: Ian moved and Gail seconded that the November 2018 electronic payments and DDs totalling \$,695.11 be approved. Carried</p> <p>Matters Arising</p> <ul style="list-style-type: none"> • Marj requested the financial figures to complete the MTNZ Surveys for ‘Jesus Christ Superstar’ and ‘Annie’ 	<p>Ian</p>
<p>CORRESPONDENCE:</p> <p>Inward and Outward :</p> <ul style="list-style-type: none"> • Acknowledgement from Henderson Reeves that the Discharge of Mortgage has now been completed on the Finlayson Street building. 	
<p>SHOWS</p> <p>Current Show – Two one-act plays- Margie Matthews – Production Manager</p> <ul style="list-style-type: none"> • Both plays have almost been completely cast – 1 male has been found and cast. We are still looking for 1 male, have some interest but this will not be confirmed until later in January. We will discuss and come up with a backup plan if we have not found anyone to commit to the roles in January. • The first meeting with cast has been held, scripts were given out, as were the rehearsal timetables (thank you Tane), health and safety talk delivered by Marjorie and a general induction completed. We also had time to read through both plays. • The directors, and myself have had positive meetings and we all are on the same page. • A full Production meeting is planned for the middle of January, when people are back from holidays • Rehearsals to begin 8th January, Tuesdays, Thursdays and Sundays at 6.30pm <p>Future Shows – ‘Phantom of the Opera’ – Production Managers - Barbie / Ian</p> <ul style="list-style-type: none"> • Cast provided with MPS version to learn their songs. • Hired Props are in Finlayson Street building, please take care if using or moving through the workshop area. • The Production Team is still to be finalised, expect this to be completed by January / February 2019 <ul style="list-style-type: none"> • FORWARD PLANNING- no meeting held in December Chair- Eilean • Advertising for a Director to be done through the Newsletter for ‘A Christmas Carol’. • Ian has booked Forum North for the 2021 show. Pack in 10 May pack out 21 June. 	<p>Tane / Eilean</p>

<ul style="list-style-type: none"> Eilean to write an article for the Northern Advocate and the membership “the year that was...” <p>GENERAL BUSINESS</p> <p>Roof Update</p> <ul style="list-style-type: none"> Penny presented the reasons to contact Foundation North for information regarding the possibility of a grant for a Surveyor to do an exploration of the roof so that when we do apply for a grant there is data and a surveyor’s analysis to inform the application. It was agreed that Penny go ahead with the preliminary grant option. <p>Toilet Refurbishment Update</p> <ul style="list-style-type: none"> A group of 12 volunteers came to the working bee 6 were Exec members and 6 were very warmly welcomed members of the Society. Some tidying up and finishing is being done by Ian and Barbie. A professional painter will do the ceilings this week. It was decided that one door in each of the toilet areas to be rehung whilst waiting for the plumber and the flooring firms. The flooring company came again to re-do the measurements and to provide another quote. He was unable to say when they could lay the flooring. We have asked that it be done mid-January so that our commitment to Blair Strang is upheld.. The flooring company will need to work in with Johnson Richards, plumber, regarding the removal of the pans, cisterns and at the same time the basins. <p>NAPTA</p> <ul style="list-style-type: none"> Ian Page was awarded a Volunteer of the Year Certificate from NAPTA. Congratulations Ian. A discussion followed regarding the pros and cons of WTC remaining in NAPTA. It seems more and more they refer to themselves as the Auckland community; we are somewhat successful with nominations in the area of plays rather than musicals; most of the musicals nominated this year were new to our representative. Tane presented comparative data from other Societies and their nominations turning into successful awards. We were asked to think about whether we get enough out of NAPTA to warrant us staying or leaving. Marj presented an alternative concept to include our community. Audiences would vote for various aspects of each of our performances, such as set, costume, leads, cameo, supporting actors etc. Further discussion is needed. Tane and Eilean know of other societies who do this so they will contact them to ask how they run the voting system etc. If we went with our own community it would not necessarily exclude belonging to NAPTA as well. <p>MTNZ Conference March 2019 – Ellerslie, Auckland</p> <ul style="list-style-type: none"> Eilean reminded us that The Oxford Sports Trust would look favourably on people requiring financial assistance to attend a conference. There are some excellent workshops and eople are encouraged to apply. Tane to put a notice in the next newsletter. Unfortunately the dates clash with the opening of the Two One Act Plays season. 	<p>Eilean / Tane</p> <p>Penny</p> <p>Penny / Marj</p> <p>Eilean</p> <p>Eilean / All</p> <p>Marj / Tane / Eilean</p> <p>Eilean / Tane</p>
<p>All members and observers are reminded that the substance of the deliberations leading to decisions must remain confidential at all times.</p>	<p>All</p>
<p>The Meeting closed at 7.50pm Next Meeting 28th January 2019 7pm</p>	

Signed

Dated 28th January 2019

Barbara Trimmer President, WTC