

<p>CORRESPONDENCE:</p> <p>Inward</p> <ul style="list-style-type: none"> • HWtheM congratulating everyone concerned with the production of The Addams Family. • Alan Martin – Honorary Accountant – giving notice of his moving out of Whangarei and his audit and review business is being transferred to Mike Bezuidenhout, B.Com MBA. <p>Outward :</p> <ul style="list-style-type: none"> • nil 	<p>Ian</p>
<p><u>SHOWS</u></p> <p>Present Show – Snoopy Report tabled:</p> <ul style="list-style-type: none"> • The Show is cast. • First get together is on 14th January 2018. • Still awaiting scripts and scores before then. • The logo has been approved. • Still looking for a wardrobe person, most likely only two dresses will need to be made. • Do not anticipate heavy make-up. • Requested successful cast members to view Snoopy on line and to check out some of the comic strips, and to watch some of the songs on You Tube to become familiar with the tunes. <p>Next show – Jesus Christ Superstar</p> <ul style="list-style-type: none"> • Production meeting was held 12th December. • Gayle explained her vision for the show, which although the songs and roles will be unchanged the expectation is for it to be set in the current time period. • Her interpretation and vision was well received by the team with questions ranging from make-up to props to set construction. • Some have tasks to complete over the holiday period ready for budget requests at our next production meeting 16th January 2018. • Auditions are Friday 16th February from 5.30 and Saturday from 10am. Michelle Briggs will be coordinating the audition process. • More information and roles will be on the website and Facebook by mid-January or earlier. 	<p>Eilean</p> <p>Marj</p>
<p>GENERAL BUSINESS</p> <p>Trust – set for discussion at January meeting.</p> <p>Hire Report</p> <ul style="list-style-type: none"> • More FM – end of year function was held on 15th December which is the last hire for the year apart from Life 4U Church. • 2018 Hires – so far they are enquiries only. Other than the church, MAS DAVA, the Stamp Society and AOTNZ. I have yet to have confirmation from Helen Morton-Jones re her times for next year. • St Francis Xavier School has booked the last week in September – from the 24th to the 28th for their show. I will have to talk to both Helen and Pastor Graeme about this as they use the whole building because of the number of children involved, and usually have a matinee and evening show on the Wednesday and Thursday. They use a basic lighting rig often with some extra colour depending on the show, and I will have to check about any sound requirements. • I will also have to catch up with the Stamp group and check if they are going to carry on with having their meetings in the evenings – in winter they usually move to the afternoons simply because many of their members are quite elderly and don't like being out on colder nights. • On another note for Forward Planning for 2019 – Hannah White has made a booking for 	<p>Barbie</p>

<p>the 30th June and 1st July.</p> <p>I will keep the committee informed on the calendar in the kitchen and also in reports to the meetings.</p> <p>AGM – date set for Saturday 24 March at 10.30am</p> <p>Hatea Room Lights – need re-rigging for the AOT performance 30 March 2018.</p> <p>Carpark Meeting WDC Barb met with Spencer Jellyman to review the hireage and use of the carpark. He confirmed that in time:</p> <ul style="list-style-type: none"> • The area will be resealed and parking lines painted; a labelled disability parking space; bollards to replace the fencing; and a notice for public use / private hire to be erected. • The area is not designated for commercial use and anyone wishing to use the carpark for that purpose will need to get in touch with the WDC. • He also commented on the state of the gardens as seen from the users of the Loop. <p>Gardens Eilean met with two of the three proposed volunteers to discuss our needs to have a low maintenance attractive garden around the perimeter of the theatre. Any tools would be provided by them and we would need to make an arrangement for the removal of garden rubbish.</p> <p>Forward Planning A meeting was held this month, the report has not been received by the Secretary at the time of writing. MOTION: Marj moved and Penny seconded that the we “move into committee” to discuss an aspect concerning a 2018 show. Carried MOTION: Barbie moved and Ian seconded that we “move out of committee”. Carried MOTION: Penny moved and Barbie seconded that the Forward Planning committee has the right to make changes to the personnel assisting and / or supporting in a production. Carried against Gayle and Marj</p> <p>Piano tuning Will be undertaken as part of the building and equipment repair and maintenance.</p> <p>Health & Safety Penny informed the Executive that a hire with a full house audience shut and locked the auditorium / foyer doors at the start of their performance. Three committee members in the audience addressed this at the time. We all need to be aware of Health & Safety when in the theatre and to step in when needed.</p>	<p>All</p> <p>Ringi</p> <p>Barb</p> <p>Eilean</p> <p>Tane</p> <p>Ian / Sean</p> <p>All</p>
<p style="text-align: center;">The Meeting closed at 8.00pm Next Meeting 22nd January at 6.30pm</p>	<p style="text-align: center;">A Pot Luck sharing was then enjoyed. Merry Christmas Everyone</p>

Signed
 Eilean Rawson President, WTC

Dated 22nd January 2017