

**Minutes of the Whangarei Theatre Company Executive Committee Meeting
Held at Riverbank Centre on 28th August 2017**

The meeting commenced at 6.30pm.

PRESENT: Eilean Rawson, Tane Davis, Gayle Dowsett, Marjorie Bowdler, Ian Page, Barbara Trimmer, Cameron Shelley, Chris Harmston, Pani Taukiri, Penny Mashlan, Ringi Smith.

APOLOGIES:, Sarah Edgecombe, Sean Scanlen.

MINUTES OF THE PREVIOUS MEETING:	ACTION
<p>MOTION: Marj moved and Cameron seconded that they be accepted as a true and correct record of the meeting. Carried</p> <p>MATTERS ARISING –Task Sheet</p> <ul style="list-style-type: none"> • signage at the theatre and Finlayson Street checked and underway • 10 year servicing of genie to be arranged • Handrail stage managers side to top dressing rooms in progress. • Lighting inventory to be completed. • That the Igrin and Iserve duplication be sorted out. • Arts on Tour selection has been sent through. 	<p>Barbie / Marj Ian Ian Ringi / Ian Ian Ian</p>
<p>FINANCIAL REPORT:</p> <p>MOVED: Ian moved and Ringi seconded that the July 2017 electronic payments and DDs totalling \$7,584.63 and the payments for August 2017 totalling \$7,230.08 be approved for payment. Carried</p> <p>MATTERS ARISING:</p> <p>nil</p>	<p>Ian</p>
<p>CORRESPONDENCE:</p> <p>Inward</p> <ul style="list-style-type: none"> • D Winter – state of the ladies toilets. Comment was suggested that the difficulty with closing the toilet doors, has come about through subsidence. <p>Outward</p> <ul style="list-style-type: none"> • Paige Dinsdale – email, it is not viable for us to participate. • Response by Ian to D. Winter • Pamela Black – regarding Finlayson Street Health and Safety. Discussion followed with strong suggestion that Barb and Marj reconsider the handrail for the stairs. 	<p>Ian / tabled</p> <p>Marj tabled Barb / Marj</p>
<p>GENERAL BUSINESS</p> <p>Asset Trusts</p> <ul style="list-style-type: none"> • Eilean tabled information and structure from the Auckland Music Theatre and Auckland Music Arts Trust. Question arose as to where the Trust got the money from to assist the Society. And when did they create the Trust? 	<p>Eilean</p>

<p style="text-align: center;"><u>THREE PILLARS</u></p> <p><u>Eilean – nothing to report</u></p> <p><u>Tane</u> Forward planning</p> <ul style="list-style-type: none"> • Snoopy and Jesus Christ Superstar perusal copies have been distributed to Directors. <p>As an aside Ian encourages anyone who is planning to direct / organise a show for us, goes to the MTNZ conference in Nelson in March 2018 to meet with the rights holders for ease of communication. Faces to names.</p> <p><u>Gayle – nothing to report</u></p>	<p>Tane / Eilean</p> <p>All +Tane to pass on to Michelle Briggs.</p>
<p style="text-align: center;">The Meeting closed at 8.20pm Next Meeting 25th September 2017 at 6.30pm</p>	<p style="text-align: center;">NB October meeting is on the 16th</p>

Signed
Eilean Rawson President, WTC

Dated 25th September 2017