

**Minutes of the Whangarei Theatre Company Executive Committee Meeting
Held at Riverbank Centre On Monday 22 July 2013.**

The meeting commenced at 7.00pm.

PRESENT: Eilean Rawson, Pamela Black, Jason Riggir, Penny Mashlan, Barbara Trimmer, Alison Thompson, Ian Page

APOLOGIES: Lila Lusher, Sally Leftley.

	<u>ACTION</u>
<p>FINANCIAL REPORT: Alison presented the monthly financial accounts. MOVED: Alison, seconded Ian, that accounts totalling _____ be approved for payment, including Annabelle's wages. Carried Arising: Not many accounts in from The Boyfriend yet. No grants have come in for shows for programmes etc. No receipt for songs in Mum's Choir has arrived from APRA</p>	
<p>MINUTES OF THE PREVIOUS MEETING: Read and confirmed Moved Penny/Seconded Jason</p>	
<p>MATTERS ARISING *Chicago has permission to be moved to August next year. *AOT shows are making a small surplus and introducing new people to our premises.</p>	
<p>CORRESPONDENCE: Inward *Arts On Tour (AOT) list for next year: Several look possible. The Celtic Duo can fit into Endless Summer, for 1 Friday night. Ian will liaise with Rachel O'Gorman at the Council *Maura Theatre has Showtime on Greenstone TV featuring Otamatea Theatre and an Auckland theatre under Peter Miekel Outward Penny to complete Charities Commission annual return</p> <p>Sub Committee Reports: Hireage: This Saturday a booking for the Academy *Richard's birthday party 24th August *September a Fideliter hire *Helen Morton Jones planning a Sunday drama show.</p> <p>Wardrobe: Still culling costumes, still overstocked. Need more racks. Apply for a grant, second hand from Auckland.</p>	<p>Ian</p> <p>Penny</p> <p>Ross</p>

<p>Props are being moved into upstairs wardrobe spaces (smaller items). Many of the big props will go to Finlayson Street. We can move many props at pack out from the Boyfriend, when we have many young people available.</p> <p>Building: Given our lack of money, all expenditure needs committee approval first.</p> <p>Lighting and Sound: The whole cast of The Boyfriend may need to be miked. Most have light voices.</p> <p>Front of House: Nola, Pamela, Penny volunteered to be on the bar for Miss Haversham show. Jason to open up for actors</p> <p>Forward Planning: 2013 Maskerade: Lila wants auditions on 18 August. Anne Heatley wants to help with wardrobe, wigs etc. 2014: Dad's Army still being considered. May be difficult to cast. Chicago is our main show for 2014. Ian is interested in directing A Slice of Saturday Night. A comedy play or similar light show that is likely to be popular for pre-Christmas. Get Ross to sell Christmas show for staff parties to businesses etc.</p>	<p>Barbara</p> <p>All</p> <p>Jason</p> <p>Ross</p>
<p>PRODUCTION REPORT: *The Boyfriend band is going very well. *Two key male actors have announced they are not available for the first 2 nights of the show's run. (Open day at University) They were both invited to be in the show. We have no choice but to cut these two nights from our run. * May need body microphones for cast</p> <p>GENERAL BUSINESS * Security quotes not done yet. *Killer Prawn restaurant has asked us to help find actors to stage a speakeasy police raid on 10 August. We will advertise this request in our newsletter. * Ian is to be Production Manager for Maskerade</p> <p style="text-align: center;">The Meeting closed at 8:55 pm Next Meeting Monday 26 Aug 2013 at 7pm</p>	<p>Jason/Ajay</p> <p>Eilean</p>