

**Minutes of the Whangarei Theatre Company Executive Committee Meeting
Held at Eilean's House, SH1 on Monday 16 December 2013.**

The meeting commenced at 7.00pm.

PRESENT: Eilean Rawson, Ian Page, Penny Mashlan, Nola Sooner, Barbara Trimmer, Ross Brown, Alison Thomson, Pamela Black, Sally Leftley

APOLOGIES: Jason Riggir

<p>FINANCIAL REPORT: Alison presented the monthly financial accounts. MOTION: Alison moved and Ross seconded that accounts totalling \$11212.66 be approved for payment. Carried Arising Andrew White show had only 25 patrons. Discussion about saving money: * More hireage income needed - consider advertising more widely on line? * Reduce cleaning costs * Security - do we need the Patrol or just alarm monitoring? * Large bins – do we need them or can we trade Eco parking for using their bins?</p>	<p align="center"><u>ACTION</u></p> <p>Ross to check costs Ross to discuss</p>
<p>MINUTES OF THE PREVIOUS MEETING: MOTION: Penny proposed and Nola seconded that they be accepted as a true and correct record of the meeting. Carried</p> <p>MATTERS ARISING Eco Insulation: Penny has not cancelled their right to park on our land. To write doing so, and to put a chain across? Ross can negotiate with them a fair contract. ASB Application: Ross will email Alison the application he sent to ensure it was complete. Appointment of Nola Sooner to Committee. Penny has arranged a key and security code for her. Rights for Songwriter have still not arrived. It was decided not to pursue the matter further at present.</p>	<p>Penny Ross Ross</p>
<p>CORRESPONDENCE: Inward * Kleensak Bins: JR Cleaning bought by them. Same service. * Newsletters from other societies, and announcements of their upcoming shows. On notice board. Outward: Nil</p>	<p>Penny</p>
<p>GENERAL BUSINESS Date of AGM: Decided on 16 March 2014. Date needs advertising in local paper two weeks in advance.</p>	<p>Penny</p>

<p>PRODUCTION REPORTS:</p> <p>Current show: Where Would a Songwriter be Without Love ('Songwriter') has just finished, and it was well received by its small audiences. Most attended because of personal recommendation. It introduced 6 new people to our stage, who are pleasingly talented. Congratulations to Eilean and Ross and all involved, for such a good show put together at short notice, and at minimal cost.</p> <p>A Slice of Saturday Night: Arrangements progressing well. Alison has paid the royalties with her credit card, needs reimbursing. Production Manager needed, notice to go in newsletter.</p> <p>Chicago: Script purchased for Grant for \$16. A teenage girl is keen to audition. Barbara would prefer cast to be 18 years old.</p> <p>3rd Show to be decided. The meeting prior to this meeting did not go ahead. Ross keen on The Addams Family. Agreed it must be a money making show.</p>	
<p style="text-align: center;">The Meeting closed at 8:30 pm</p> <p style="text-align: center;">Next Meeting Monday 20 January 2014 at 7pm</p>	