

**Minutes of the Whangarei Theatre Company Executive Committee Meeting  
Held at Riverbank Centre On Monday 26 August 2013.**

The meeting commenced at 7.00pm.

**PRESENT:** Lila Lusher, Eilean Rawson, Ross Brown, Penny Mashlan, Barbara Trimmer, Alison Thompson, Ian Page (later)

**APOLOGIES:** Sally Leftley, Pamela Black, Jason Riggir

	<u><b>ACTION</b></u>
<p><b>FINANCIAL REPORT:</b> Alison presented the monthly financial accounts. <b>MOVED:</b> Alison, seconded Lila, that accounts totalling \$11,605.97 be approved for payment, excluding Annabelle's wages. <b>Carried</b> <b>Arising:</b> No money coming in for The Boyfriend yet. *The committee does not want to pay the cleaner to wash tea towels, as this has always been done by volunteers. *We used to get grants in kind for some show expenses. Ask Ross to look into this. *Ross asked that he be given Wade's grants application folder.</p>	<p><b>Ross</b> <b>Ian</b></p>
<p><b>MINUTES OF THE PREVIOUS MEETING:</b> Read and confirmed. Moved Barbara/Seconded Lila</p> <p><b>MATTERS ARISING</b> *Charities Commission annual report was sent off by Penny. *Eilean sent email to members inviting them to contact Killer Prawn if they wanted to take part in the fake police raid gig.</p> <p><b>CORRESPONDENCE:</b> <b>Inward</b> * Thank you letter from Helen Moulder for help with Finding Miss Haversham.(AOT) * Advertising for Papakura's next production "A Trip Across the Universe." *Minifies' make up: letter and catalogue, good discounts offered. Hung on wall in make-up cupboard. * Little Theatre Guild of Great Britain asking for our annual report</p> <p><b>Outward</b> Penny completed Charities Commission annual return</p>	<p><b>Penny</b></p>



<p><b>PRODUCTION REPORT : The Boyfriend.</b></p> <p>The cast are working very hard and the young people in particular are showing a dedication and maturity that is impressive. This is good learning opportunity for a new director, and Grant is helpful as choreographer as he is so experienced.</p> <p>The costs have been kept very low, as Heads of Departments use the existing resources of the Society. Costumes are slightly over budget.</p> <p>Some of the cast are handing out fliers at the markets and this is good advertising. Hoardings are a little hard to read.</p>	
<p><b>GENERAL BUSINESS</b></p> <p>A cash flow problem will need dealing with. This is a common problem in theatre right now, as people are not going out as much as previously. Popular shows are the best way to build up funds, as people are more likely to attend. Hireage income helps also.</p> <p style="text-align: center;"><b>The Meeting closed at 8:20 pm</b>  <b>Next Meeting Monday 23 Sept 2013 at 7pm</b></p> <p style="text-align: center;"><b>Special Forward Planning meeting</b>  <b>Wed. 4 Sept at 6:30pm</b></p>	