

**Minutes of the Whangarei Theatre Company Executive Committee Meeting
Held at the Riverbank Theatre
On Monday 27th February 2012.**
The meeting commenced at 7.00pm.

PRESENT: Lila Lusher, Richard Bryham, Eilean Rawson, Barbara Trimmer, Alison Thomson, Ian Page, Pamela Black, Penny Mashlan, Jason Riggir, Gayle Dowsett, Sue Fordyce,

APOLOGIES: Ruth Coulton, Jess Loftus, Joel Stanners, Ray Palmer,

FINANCIAL REPORT:	<u>ACTION</u>
<p>Sue presented the financial report</p> <p>MOTION: Richard moved and Lila seconded that cheques, electronic payments, and direct debits for February be passed for payment. Carried.</p> <p>Ray will also pay Origin Bill for Grease scripts with our credit card. The Play Bureau NZ Ltd has sent a bill for Dangerous Liaisons. \$2197</p>	Ray
<p>MINUTES OF THE PREVIOUS MEETING:</p> <p>MOTION: Gayle moved and Barbara seconded that they be accepted as a true and correct record of the meeting. Carried.</p> <p>MATTERS ARISING:</p> <p>Kerikeri in Death and Taxes \$3000. Lorne – corrected spelling.</p> <p>Ray has created an invoice.</p> <p>Visa is done and ready to use.</p>	
<p>CORRESPONDENCE:</p> <p>Inward</p> <p>A letter from Bevan saying he is unable to continue mowing lawns and tidying gardens because of his health.</p>	
<p>GENERAL BUSINESS</p> <ul style="list-style-type: none"> • Ian shared sparkling wine to celebrate the WTC success at the NAPTA awards. He also said that Teresa Wojick won a NAPTA scholarship. People were asked what the new format for the NAPTA's was like. The comments were that the entertainment was good but the food was not. • Conference – AGM and volunteer Training Weekend Ian put the nominations for the executive committee of MTNZ. There is only one nomination for each officer position. Ian has the conference pack if anyone would like to see it. There will be a director's course in our region this year if anyone is interested. • AGM will be on the 25th March 2012 at 1pm. Nomination forms and information will be put in the 	

<p>newsletter.</p> <ul style="list-style-type: none"> • Apryll Phillips was sent an email to invite her to Death and Taxes. She complimented us but was unable to attend. • Ian asked people to consider taking on mowing and gardening as Bevan is unable to carry on. Jeanette is also finishing her long-time job of membership officer. So far we only have 7 members for 2012. • We have another note from Sutherlands telling us that we have left the building unsecured again. 	
<p>REPORTS FROM SUB-COMMITTEES:</p> <ul style="list-style-type: none"> • Theatre Hire. Anaru from the Academy has signed contracts for \$50 a week – 2 evenings a week. They will work around Grease rehearsals. 7th April there will be a wedding – a friend of Craig’s. 27th April, 3pm – 10pm and possibly 28th for St Andrews Church. 10th November – Wedding. There was discussion about it clashing with Footrot Flats. Jason thought plotting could be worked around this date. Jason asked if we could have a private page on the website to check dates. • Wardrobe. Pamela reminded Gayle about First Scene having lots of costumes. • Building. Airzone has passed. Waiting on the Council issuing the certificate. The drawings for Finlayson St wardrobe are being completed. There is a major gutter leak or Parapet leak at Finlayson street. Lila will check with James and get a plumber. • Publicity Website is finally fixed but Orcon I-serve has over expanded and is not coping. We may change providers. • Props No report. • Make-up No report. • Lighting and Sound We will need to consider whether we will be hiring or purchasing mics for Grease and what budget they will come out of. We need mic cases for the pacs. 	

<ul style="list-style-type: none"> • Front of House. As usual, difficulty filling spaces in the kitchen etc for Death and Taxes. • Forward Planning Alison Thomson will be Production Manager for Dangerous Liaisons. Christmas show 2012, Richard Harris is directing Footrot Flats. Still doesn't have a musical director or production manager. For the first show of 2013, we are considering Mel's show, the Jungle Book. It was suggested that Mel have a mentor and Pamela offered to do that. Margaret Williams musically directed the first Footrot Flats that we did. 	
<p>PRODUCTIONS:</p> <p>Death and Taxes 2nd March – 17th March. 14th March going to Kerikeri. Having a production meeting on Tuesday at 6pm. This show is going really well according to Lila and Ruth.</p> <p>Grease Show has been cast and the scripts have arrived and been issued. We have 2 songs not in the score, from the Movie. Barbara said she would have to request approval from APRA to do these. Barbara proposed a new budget. This was not approved and Barbara was asked to get people doing the work to trim more off the cost.</p> <p>Pamela moved and Gayle seconded that ticket prices for Grease be \$30 adults and \$20 school age. Carried, 5 for, nil against, 4 abstentions.</p> <p>Craig will cater for Grease. All vacancies on the Production team are filled except Front of House and Hair and Make-up.</p> <p>Dangerous Liaisons Auditions Monday 4th 1pm – 5pm and Tuesday 5th June 7 – 9pm.</p> <p>Further business. Eilean needs someone to do Front of House for the final 2 nights of Death and Taxes, 17th and 18th.</p>	
<p style="text-align: center;">Next Meeting – 7pm Monday 26th March 2012 at the theatre.</p>	