

Minutes of the Whangarei Theatre Company Executive Committee Meeting
Held at Ruth's home
On Monday 19th December 2011.
The meeting commenced at 7.00pm.

PRESENT: Ian Page, Eilean Rawson, Penny Mashlan, Ruth Coulton, Barbara Trimmer, Gayle Dowsett, Richard Bryham, Pamela Black, Jess Loftus, Alison Thomson, Joel Stanners, Sue Fordyce

APOLOGIES: Ray Palmer, Jason Riggir,

<p>FINANCIAL REPORT: Sue presented this. MOTION: Alison moved and Joel seconded that cheques, electronic payments, and direct debits totaling \$8926.74 plus a late account of \$398.79 be passed for payment. Carried. We have \$40,084.55 in the 00 Cheque account and \$42.30 in the savings account.</p> <p>Alison asked if Sue Fordyce could be included in the emailing of minutes as she does not know when or where meetings are otherwise. There was no objection. Gayle asked about the credit card that has been used for paying rights overseas. This has been cancelled because it was in a previous president's name – a bank requirement Sue said. Gayle asked how we could avoid committee members having to pay out such large amounts and be reimbursed. We will discuss this when our treasurer is next at a meeting. We also need to clarify with our treasurer if he requires an executive member to sign each docket to be paid. Pamela was asked by a cast member of Stepping Out to be able to keep a wardrobe coat and was given \$100 as a donation.</p>	<p><u>ACTION</u></p> <p>Gayle to action</p> <p>Ray to consider.</p>
<p>MINUTES OF THE PREVIOUS MEETING: MOTION: Ian moved and Ruth seconded that they be accepted as a true and correct record of the meeting. Carried. MATTERS ARISING: Gayle asked if she could make a nomination for the MTNZ Patron's Encouragement Award, which close on the 31st December. There was no objection.</p>	<p>Gayle</p>
<p>CORRESPONDENCE: Inward The emailed response from the Chamber of Commerce as to why we did not get nominated for an Arts award was a brief 2 sentences. No help for next year's entry. Outward</p>	

<p>Richard wrote to the Council to have our air conditioner checked.</p>	
<p>GENERAL BUSINESS</p> <p>1. NAPTA Congratulations to all for the nominations for NAPTA awards. Gayle has certificates for all those nominated, and will send them out. The awards evening is on the 25th February at Waipuna Lodge. It will start at 7pm and will be run like the Tony's, with canapés instead of a meal, and a pay bar. The ticket cost will be \$85. The evening will also include entertainment which should be better than last year. Jess said she had filled in a feedback form for last year and some of the concerns she brought up on our behalf had been addressed it seems. Jess has agreed to be the contact person again if you would like to buy a ticket to the awards evening.</p> <p>Jess – 02102659409 You have until January 31st to get payment to Jess but she would appreciate everybody letting her know sooner if you want tickets.</p> <p>The bank account to send your ticket money to is 12 3092 0091045 53. Ensure you put your name against the payment.</p> <p>2. Also on the NAPTAs. There is another category included in this year's awards, the Societies Choice Awards. We have been asked to vote for 3 shows, of which only 1 can be a WTC show. The committee instructed Gayle to give feedback on the inequality of the criteria for any out-of-Auckland society. Many of us see Auckland shows but very few members of Auckland societies come up to ours.</p> <p>3. AGM Ian asked that we set the date for our AGM for 2012. It has been set at 25th March 2012 at 1pm.</p> <p>4. Les Miserables Gayle asked if the Society would consider Les Mis as it has been offered by Hal Leonard for a very limited time. There is a movie being made next year. As we</p>	<p>Gayle</p> <p>Jess</p> <p>Gayle</p> <p>Gayle</p>

<p>are already full for 2012, it was decided that Gayle would find out what the time frame was and then Forward Planning would be asked to consider this show for 2013.</p> <p>5. Our Chef Craig and his wife Praleen welcomed a baby boy last week. Gayle will send a card congratulating them.</p> <p>6. Pamela asked that we consider cutting out gifts from the society after shows. They are very expensive and difficult for the front of house to buy when it is so busy.</p> <p>MOTION: Pamela moved that the society delete the purchase of gifts for all show personnel for every show, other than our show etched glass for all involved. Carried with 6 ayes and 4 abstentions. It was discussed that we think more about this point and if anybody wants to bring it up next meeting it can be re-opened.</p>	<p>Gayle</p>
<p>REPORTS FROM SUB-COMMITTEES:</p> <ul style="list-style-type: none"> • Theatre Hire. Anaru from the Academy next door to our theatre, has written and asked if they can hire the Hatea rooms for their new cadets, 19th January – 24th January. All were in favour of finding a way to accommodate this. There is a show in rehearsal the Hatea room but the cadets could go to the upstairs stage in the last hour to practise on the stage. Barbie will discuss this with Anaru and give him Gayle’s email to arrange a time to get a key. • Wardrobe. • Building. • Publicity • Props • Make-up • Lighting and Sound • Front of House. Nil to report. • Forward Planning The final show for 2012 is still to be finalised, but may be Footrot Flats with Richard Harris directing. 	<p>Barbara Gayle</p>
<p>PRODUCTIONS:</p> <p>Stepping Out Poor ticket sales. 570 for whole season. Penny brought up that our constitution states that we are to provide a vehicle for our members to enjoy</p>	

<p>themselves while also entertaining the public. Stepping Out delivered on both of these counts, it was therefore a success. Ian suggested that with Creative Northland obtaining funds from Creative New Zealand to bring show to Whangarei, we are competing with professional shows, whose ticket prices are substantially reduced. We need to be aware of this in future planning.</p> <p>Grease Auditions for this show will be on February 9th from 7 – 9pm, February 11th, 10 – 4pm, and February 12th, 10 – 1pm. There are 4 set builders already, with Rob and Adee who worked on Die Fledermaus, agreeing to do props for Grease. Production Manager - Barbara Trimmer, Director - Grant Smith, MD - Ray Palmer, Programme - Tracey Scott, L&S - Jason Riggir Usual publicity team.</p> <p>Death and Taxes Auditioned and cast. The team are looking at hiring the set, or part thereof, and possibly the props from Tauranga. We have the rights as organised by Wade, Gayle will oversee the costumes, but many will be provided by the cast, as it is a contemporary show. The run will be 2nd – 17th March. A performance in Kerikeri is an option on Wednesday 14th March</p> <p>MOTION Ian proposed and Eilean seconded that a cost analysis be carried out and Ruth considers taking this show to Kerikeri providing there will be no loss to the society. Carried.</p> <p>Ruth presented a budget which the committee questioned parts as being a lot higher than similar shows in the past. Ruth will relook at this budget as prepared by forward planning, to try to make it less.</p>	<p>Ruth</p> <p>Ruth</p>
<p>Next Meeting – 7pm Monday 23rd January 2011 at the theatre.</p>	