

Minute of the Whangarei Theatre Company Executive Committee meeting
Held at the Riverbank Centre, Reyburn House Lane
On Monday 22nd February 2010
The meeting commenced at 7.00pm.

PRESENT: Eilean Rawson, Richard Bryham, Jason Riggir, Alison Thomson, Barbara Trimmer, Wade Rowsell, Ian Page, Thelma MacMillan.

APOLOGIES: Diane Bryers, Teresa Wojcik, Andy Bryers, Ajay Fryer, Joel Stanners, Gayle Dowsett.

| <u>ITEM</u> | <u>ACTION</u> |
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| <p>FINANCIAL REPORT: Cheques to be passed for payment were presented to the committee.</p> <p>MOTION: Alison moved and Wade seconded, that the February cheques 208102 – 208118 and four direct debits be passed for payment.</p> <p>Carried.</p> <p>Matters arising: The financial statements for 2009 were presented. Cash flow shows a loss of approximately \$8000 for the year, which the committee recognized could not be sustained. The need to maximize income and minimize expenses was self-evident.</p> <p>MINUTES OF THE PREVIOUS MEETING: Gayle presented the Minutes from the January meeting with her apologies for not preparing and distributing them earlier.</p> <p>MOTION:</p> <p>MATTERS ARISING:</p> <ol style="list-style-type: none"> 1. Gayle has still to investigate what is required should we become an agent for Real Life Situations. 2. None of the Committee had taken up the offer of free places at the MTNZ forums/seminars. Eilean to offer to the Membership via the newsletter. 3. Ian has still to arrange the return of the Revolve from Wanganui. | <p>Gayle</p> <p>Eilean</p> <p>Ian</p> |
| <p>CORRESPONDENCE:</p> <p>MOTION: Gayle proposed and Alison seconded that the inwards correspondence be received and outward be approved. Carried</p> <p>In - Request by MTNZ for photo of Peter Gibb Card from Faye</p> <p>Out - nominations for Patron's Encouragement Award and Merit Awards</p> | <p>Gayle to source Ian to reply</p> |

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| <ul style="list-style-type: none"> • Lighting and Sound. No changes to report. Work is under way for Hot Mikado. • Social. • No report. There was some discussion as to the value of the committee, as nothing had happened during the year. • Front of House. Faye requested purchase of a 2L saucepan, for the chopping boards to be sanded/oiled and the mixer to be serviced. All approved, subject to the \$200 limit for each. • Forward planning. The outline for 2011 was presented: 4-19 March: small, low resource, show in Hatea Room 17 June – 9 July: major show in Forum North. Pack-in 29 May, Pack-out 12 July 9-24 September: Stepping Out, director Eilean Rawson, in Hatea Room 11 November – 4 December: to be decided MOTION: Wade moved and Thelma seconded, that the above be accepted. Carried Discussion around the Forum North show led to identification of the following potential problems: <ul style="list-style-type: none"> • A budget of ~\$200k, with only \$30k in the bank at present. • The need for a fly tower or bridge. • The possibility of having to pay for the lead actress. <p>It was agreed that some of the committee would go and look at the Wellington production, as they have offered their set/costumes/props at a reduced rate, and have offered us free tickets and a tour afterwards.</p> MOTION: Wade proposed, Barbara seconded, that we apply to the ASB Community Trust for a grant of \$19,500 to cover the cost of hiring Forum North for the show. Carried. | <p>Andy</p> <p>Eilean</p> <p>Wade</p> |
| <p>PRODUCTION REPORTS:</p> <ol style="list-style-type: none"> 1. Miss Information. The show has gone well with good reviews. The dessert option has been popular. 2. Hot Mikado. Is in rehearsal. Wade is completing the sponsorship deal with More FM. | <p>Wade</p> |

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| <p>MOTION: Alison proposed, Barbara seconded, that the ticket price be \$25 and \$25 further for dinner. Carried</p> <p>3. The Thing About Men (TTAM). Auditions will be on 16th May. Barbara will be Production Manager. Ian will contact Claire Henderson or Margaret Williams about being Music Director.</p> <p>4. Disco Inferno. Nothing to report.</p> | <p>Ian</p> <p>Barbara</p> <p>Ian</p> |
| <p>OTHER BUSINESS:</p> <p style="text-align: right;">Meeting closed 9.12pm</p> <ul style="list-style-type: none"> • Next Meeting – 22nd March 2010, 7.00pm. | |
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