

**Minute of the Whangarei Theatre Company Executive Committee meeting  
Held at the Riverbank Centre, Reyburn House Lane  
On Monday December**

The meeting commenced at 6.30pm.

**PRESENT:** Richard Bryham, Gayle Dowsett, Diane Bryers, Barbara Trimmer, Teresa Wojcik, Ian Page, Joel Stanners, Thelma MacMillan. Andy Bryers, Eilean Rawson,  
**APOLOGIES:** Tane Davis, Jason Riggir, Alison Thomson Wade Rowsell, Ajay Fryer

<u>ITEM</u>	<u>ACTION</u>
<p><b>FINANCIAL REPORT:</b> Cheques to be passed for payment were presented to the committee. <b>MOTION:</b> _____ moved and _____ seconded, that the December cheques _____ and four direct debits be passed for payment. <b>Carried.</b></p> <p><b>Matters arising:</b></p> <p><b>MINUTES OF THE PREVIOUS MEETING:</b></p> <p><b>MATTERS ARISING:</b></p>	
<p><b>CORRESPONDANCE:</b> <b>MOTION:</b> Gayle proposed and Andy seconded that the inwards correspondence be received and outward be approved. <b>Carried</b></p>	
<p><b>GENERAL BUSINESS</b></p> <ol style="list-style-type: none"> <li>1. A G M. A discussion was held, as we need to set the date for the AGM of the Executive of the Whangarei Theatre Company. Traditionally it has been at 2pm on a Sunday. As this did not suit some members, it was decided that 10am on the 14<sup>th</sup> March would be the date for the 2010 Annual General Meeting.</li> <li>2. NAPTA. This will be held on the 27<sup>th</sup> February and the 31<sup>st</sup> December has been stated as being the last day to book a seat through the Theatre. Members will need to get their money in by that day, by ringing Alison Thomson.</li> <li>3. Misinformation – Eilean, as person in charge of Front of House, initiated discussion on the meal arrangements for this show. It was suggested, after everyone gave suggestions, that Eilean make a decision whether to have a meal or just dessert and coffee, and when to serve it, before or during the</li> </ol>	

<p>show.</p> <p>4. Price to see Misinformation was discussed.</p> <p>5. <b>MOTION:</b> Richard moved and Andy seconded, that the price of the tickets be @25 inclusive of meal and show and there be no show-only seats sold.</p> <p>6. <b>AMENDED MOTION:</b> Ian amended and Thelma seconded that the price be \$28 dollars inclusive. For 5, Against 4, Carried.</p>	
<p><b>REPORTS FROM SUB-COMMITTEES:</b></p> <ul style="list-style-type: none"> <li>• <b>Theatre Hire.</b></li> <li>• Barbara has been busy with hires of the theatre. She stated that Ngati Whatua, our neighbours, are awesome to hire to, they leave the Theatre spotless and follow the directions to the letter. Coming up, there are some bookings for 2010. Rachel's wedding in January, A wedding on the 17<sup>th</sup> April and the Speech and Drama competitions on the 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup> September in the Hatea Room.</li> <li>• <b>Junior Theatre.</b> No luck with people to take Junior Theatre in 2010. Diane said there is an AD going into the paper asking for tutors from the general public.</li> <li>• <b>Wardrobe.</b></li> <li>• <b>Building.</b></li> <li>• <b>Publicity.</b> All 3 shows from last year have been entered into the MTV competition for programme and posters.</li> <li>• <b>Props.</b> Diane asked if any props or wardrobe items were taken by the High School Musical team, could payment be calculated later. After discussion about how much was needed, it was agreed to in principle, to be decided later.</li> <li>• <b>Make-up</b></li> <li>• <b>Lighting and Sound.</b></li> <li>• <b>Social.</b></li> <li>• <b>Front of House.</b> Eilean thanked Thelma for ringing everyone and planning roster. Also Eilean thanked Diane for stepping into her shoes in Front of House for the last show.</li> <li>• <b>Forward planning.</b> We now have Disco Inferno set to take the stage in</li> </ul>	

<p>Nov/Dec time slot in 2010. We have perused and tentatively decided on “The Thing About Man” for the August/Sept time, with Claire and Margaret Williams on board to musically direct. As it is a very big tenor role in the lead, it will depend on casting. The scripts are not moving around the committee quickly enough and we are paying too much in over-time.</p> <p>Hot Mikado in the May/June time.</p> <p>Misinformation under way.</p> <ul style="list-style-type: none"> <li>• <b>Finance.</b></li> </ul>	
<p><b>PRODUCTIONS:</b></p> <p><b>Dirty Dustings.</b> Successful season with show having to be moved to big theatre due to sell-out audiences.</p> <p><b>Misinformation.</b> In rehearsal, going well. No report to hand at this time.</p> <p><b>Hot Mikado,</b> Auditions held, show cast, first meeting was good. Show date are 14<sup>th</sup> May until 5<sup>th</sup> June.</p>	
<p><b>OTHER BUSINESS:</b></p> <p>Meeting closed 7.30pm Christmas dinner commenced. Thank-you Eilean and John, for a lovely evening.</p> <ul style="list-style-type: none"> <li>• <b>Next Meeting – 25<sup>th</sup> January 2010 7.00pm.</b></li> </ul>	